

WHITSTABLE BAPTIST CHURCH – CONDITIONS FOR THE USE OF THE CHURCH HALLS

1. The agreed fee for the use of the accommodation must be paid in advance of the hiring together with a deposit of £50. Such deposit will be refunded within seven days of the hiring, cancellation or termination unless there has been any damage to the accommodation or the church's furniture and equipment for which the hirer is responsible and in which the church shall be entitled to retain the whole or part of the deposit as security for the cost of rectifying such damage.
In the event of a cancellation of a confirmed booking, a 50% cancellation fee will apply.
2. The church retains control, possession and management of the accommodation and the hirer has no right to exclude the church from the premises.
3. The hirer is responsible for all damage (other than fair wear and tear) to the accommodation or any of the church's fixtures and fittings or equipment which is occasioned in whatever way by the use of the accommodation.
4. The accommodation may only be used by the organisation and for the purpose and during the period indicated on the application form submitted to the church. The hire of the hall does not include use of outside areas unless specifically agreed beforehand.
5. The church may be entitled at any time, on giving reasonable notice, to require the hirer to transfer to alternative or comparable space and accommodation elsewhere within the building.
6. The accommodation used must be left in a clean and tidy condition with all furniture and equipment left in the same position as at the commencement of the hiring and the hirer must ensure that all lights are switched off, taps turned off and all doors and windows properly secured. All rubbish and recycling must be removed from the premises.
7. The hirer must ensure during the use of the accommodation that no person smokes; that no alcohol is supplied or consumed on the premises; and that no gambling takes place.
8. The hirer must not leave in the accommodation any equipment, furniture or articles of any kind unless by prior written agreement from the church who reserve the right to charge a separate fee for the provision of any such storage facilities.
9. The hirer must provide evidence of adequate insurance in force for all legal liabilities which could arise, including death or personal injury, to third parties (including employees and volunteers), or damage to the church property or the property of others, arising out of their occupation and activities, whilst at the premises. The hirer agrees that the church accepts no responsibility for injury or loss to person or property arising out of the use of the accommodation apart from such injury or loss which arises from the church's responsibility for the general maintenance of the accommodation. The hirer will keep the church indemnified against any claims for which the church is not responsible.
10. The hirer has a responsibility to notify the church of any defect in the accommodation or in any of the church's furniture or other equipment in the accommodation.
11. The hirer will comply with the provisions of the church's Health and Safety policy and will ensure that all those using the accommodation are aware of the appropriate safety procedures. Any electrical appliances brought into church premises must have a valid PAT (Portable Appliance Test).
12. The church may terminate this agreement immediately at any time if there is a breach of these conditions by the hirer.
13. Where premises are to be used by children, the Hirer must comply with the Government's guidelines set out in the document 'Safe from Harm'.
14. The illegal posting of posters advertising any event held on these premises is not permitted.